# Manorcroft Primary School

## Weekly Bulletin

Autumn Term 2026, Week 8

**OPAL Play Charter** - As part of our OPAL journey, we have created a Play Charter which has been shaped by our staff and children. It is based on Article 31 of the UN Convention on the Rights of the Child: every child's right to rest, play and join in recreational activities.

The charter is a set of promises we make to each other. The adults promise to protect children's right to play, help them manage risks, provide resources, and keep our play areas safe. The children have chosen their own promises too, such as using their words carefully, being kind and helpful, listening to each other, and looking after our resources.

You may notice that the charter talks about *fair turns* rather than *sharing*. We want children to feel that what they are playing with is respected. We use this language so children know that they can keep playing with something they are still using as long as they are kind when people ask for a turn and that they do make sure that others get a go.

You can help at home by talking through the charter with your child and asking which promise they find easiest, and which is the trickiest. **Please also make sure your child has a coat in school each day as we aim to play out in all weathers, whenever it is safe.**

**Thank You** - Thank you to everyone who supported our Harvest collection for the Runnymede Foodbank around October half term time. Once we had put everything together from across the school, we had managed to collect 8 large crates worth of food, which were then driven over to the Foodbank to support local people in crisis. We collected 77.1kg in total, which the Foodbank acknowledged by sending us a certificate. A huge thank you to everyone across the school who donated.




**PTA Fireworks** - We're looking forward to seeing everyone at the fireworks display tonight. Gates open at 5.30pm. Remember - **no sparklers** are allowed on site.

**Remembrance** - If your child is part of a uniformed organisation, eg. Brownies, Guides, Cubs, Scouts, etc. then they may wear their uniform to school as part of Remembrance Day (Wednesday 11th).

**Golden Wellies Award** - Congratulations this week goes to Ronnie in Y4. He was demonstrating some amazing (fearless!) climbing skills across different OPAL sessions. Well done!




**Coming Up Next Week:**

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|---|---|
| Tuesday: | Cricket Coaching (Y3, Y4 & Y5) |
| Wednesday: | Remembrance Day *(children may wear Guides/Scout uniform)* |
| | Open Morning for 2027 intake |
| | Y6 visiting St. John's Church (am) |
| | Y6 Swimming |
| | Parents Evening, 3.30-6.30pm |

**Instagram** - Follow the school on Instagram - @manorcroftprimary

# Attendance Reminders

As every parent is aware, children's attendance at school is statutory and is closely monitored. Any patterns in absence and lateness are tracked and we will contact parents directly if we are at all concerned. Full details about attendance and the school's expectations can be found in the Attendance Policy on the website.

Reporting Absence:
All absence must be reported daily. If your child is unwell, then we understand that this cannot be helped; however, you must contact the Admin Team with the full details so that this can be logged and monitored:

Tel: leave a message on the absence line by 9.20am (01784 432155)
Email: absence@manorcroft.surrey.sch.uk

Persistent Absence:
If your child's attendance has fallen below 90%, then this is considered 'persistent absenteeism'. This level of absence is incredibly serious and is the equivalent of missing half a day of school a week. You will be contacted directly and required to attend an attendance meeting in school, where an action plan for improvement will be put in place. We have a duty of care to safeguard all children and all persistent absenteeism is reported to the Surrey Attendance Service (SAS).

Exceptional Leave of Absence:
Permission for absence during term time will only be granted in exceptional circumstances and authorisation cannot be given retrospectively. All requests need to be submitted using the form available on the school website. Please note, family holidays/travel are **not** deemed exceptional circumstances and therefore will not be authorised.

Penalty Notices:
Reminder from Surrey County Council that if parents/carers take their children out of school without authority for 5 or more days (which do not have to be consecutive), then the following will apply:

1. If you have not incurred a penalty notice relating to this child/children in a rolling 3 year period since 19 August 2024, then the penalty notice will be charged at the rate of £160.00, per parent/carer per child, if paid within 28 days. This will be reduced to £80.00 if paid within 21 days of receipt of the notice. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
2. If you have incurred a penalty notice relating to this child/children since 19 August 2024, the rolling 3 year period will be activated from the date of the first penalty notice and the second penalty notice will be charged at the flat rate of £160.00, per parent/carer per child, if paid within 28 days. There will be no reduction for payment within 21 days. Failure to pay the Penalty Notice will result in Surrey County Council considering legal proceedings against you in the Magistrates Court.
3. If you have incurred 2 penalty notices relating to this child/children in the rolling 3 year period since the first penalty notice was issued, then you will NOT receive a third penalty notice – Surrey County Council will have no option but to consider a prosecution, per parent/carer per child, in the Magistrates Court under s 444 Education Act 1996.

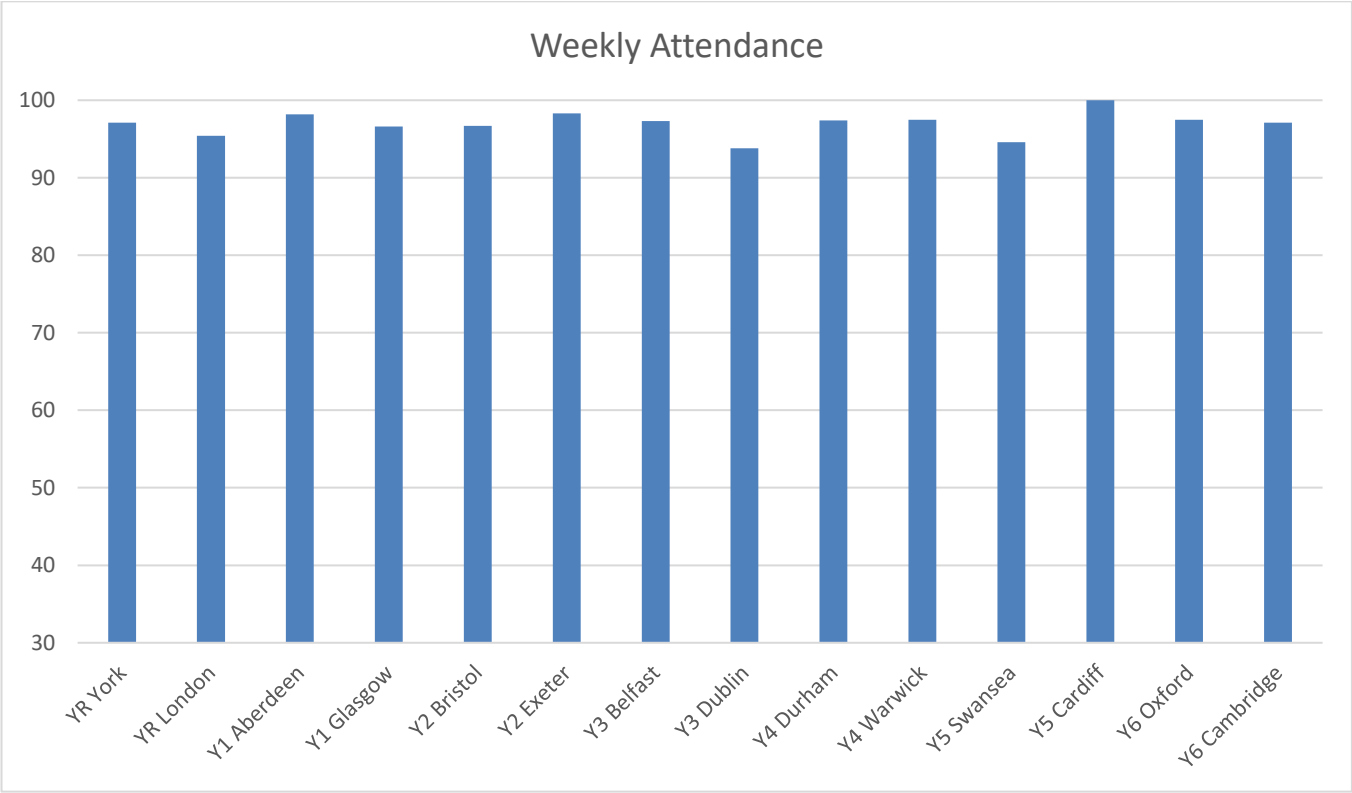


# Celebration Assembly

| | | | |
|---|---|---|---|
| **YR London** | Callum | **YR York** | Princeveer |
| | Izabella | | Sadie |
| **Y1 Aberdeen** | Bastian | **Y1 Glasgow** | Francesca |
| | Liam | | Florence |
| **Y2 Bristol** | Dalia | **Y2 Exeter** | Ella |
| | Mete | | Sam |
| **Y3 Belfast** | Ajay | **Y3 Dublin** | Charlotte |
| | Indira | | Oakley |
| **Y4 Durham** | Emilia | **Y4 Warwick** | Leo |
| | Reggie | | Valentina |
| **Y5 Cardiff** | Riley B. | **Y5 Swansea** | Oscar |
| | Alyssa | | Maha |
| **Y6 Oxford** | Jennifer | **Y6 Cambridge** | Lenny |
| | Muhammad | | Joud |

# Attendance Award

**The Attendance Cup this week goes to: Y5 Cardiff with 100%**



Manorcroft Primary School

# Our Play Charter

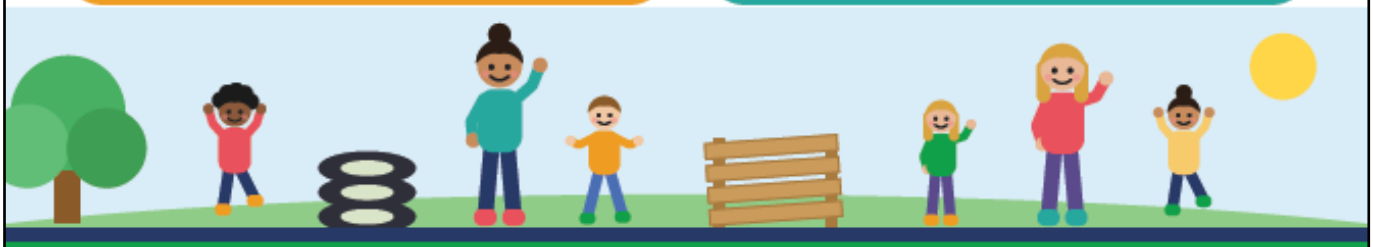
**Every child has the right to play.**
**Here is what we promise each other.**

## Adults will...

1. **Protect** your right to play
2. **Help you manage** risks
3. **Provide resources** for play
4. **Let you play** in all weathers and in lots of different spaces, when it is safe
5. **Help you solve** problems and disagreements
6. **Check** our play areas to keep them safe

## Children will...

1. **Take fair turns,** and ask politely
2. **Use our words,** not our hands
3. **Be kind and helpful** to our friends
4. **Listen** to our friends and to adults about staying safe
5. **Look after** the resources, and tidy up quickly and safely
6. **Make sensible choices** for the weather



**Play is our right. Let's make it amazing!**

UN Convention on the Rights of the Child, Article 31 • Manorcroft OPAL Play