



Remote Education - Parent Guide

We will be using 'Google Classroom' as the platform to deliver our digital remote education in the event of a whole school or year group bubble closure.

If your child experiences any difficulty engaging with remote education at home eg. due to the lack of a device or a quiet space to study, please email info@manorcroft.surrey.sch.uk and we will contact you to discuss how we can support. We do not wish any of our children to be disadvantaged during a period of remote learning and are always here to help.

What does 'Remote Education' mean?

'Remote Education' is an umbrella term describing any learning that happens outside of the classroom, without the class teacher present. It does not necessarily mean 'live lessons' with a teacher.

Our model is mainly asynchronous. This means that lesson content and resources will be pre-prepared and/or recorded by the teachers and uploaded daily to Google Classroom. These lessons can then be accessed at different times throughout the day, which will allow the children flexibility to share devices and work at times that suit the family day. Learning does not need to happen at the exact times suggested on the example timetables.

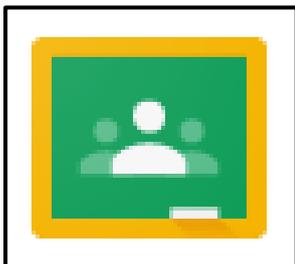
We will ensure that there are some daily synchronous (live) features, such as the daily class meeting, story time sessions, 'live' feedback in the form of individual written notes or recorded sound files to the children, the use of chat and jamboard features, etc.

Teachers will make use of a variety of resources to support the delivery of remote education. For example:

- PowerPoint presentations
- Voiced-over slides
- Independent activities involving worksheets, scaffolds and prompts
- Quizzes and surveys
- Links to video and media content
- Links to specific resources available on our licensed websites - Purple Mash, My Maths or TT Rockstars
- Links to recorded lesson content delivered by the DfE online school - Oak National Academy

Google Classroom:

Each child has a log-in for Google Classroom. Google Classroom is a safe and secure solution for children to access learning materials directly from their class teachers. Please contact your child's year group email account if you are missing the login details or need any technical support. Your child has already been invited to their 'classroom' and had the opportunity to practise logging in at school before Christmas. However, they may need your help for the first few days to refresh their memory.



By clicking on the image to the left, you will be taken directly to the Google Classroom webpage. On the right of the screen, you will see an option to sign-in. Once your child has logged in, they will be able to access the learning set by their class teacher. They do not need a class code, as they have already been invited to the classroom.



- Children will need to log-in every day and 'register' by completing the 'Daily Register' form.
- There will be an opportunity each day to join the 'Daily Meeting' where children can see their friends and chat to their class teacher.
- Different activities and lessons will be set for your child to complete daily.
- Learning needs to be submitted back to the class teacher, via Google Classroom, by the end of the next day (this allows the children two school days to complete their learning).
- Children will still be able to submit tasks after the due date, however they may not receive feedback from their teacher.
- If you are a few days behind, please do not worry; access the learning on the correct day and don't worry about going back to complete missing assignments.

Year R:

- The class teacher will set 3 activities for your child to complete each day.
- The activities will be practical and play based, and may require support and guidance from parents to be completed. This is in line with the ethos of Early Years education.
- You can share the learning that your child has completed at home by 'turning it in' on Google Classroom or uploading an observation to Tapestry.

Years 1-6:

- Children will be set an English, Maths and Foundation lesson each day.
- Foundation lessons will cover the following National Curriculum subjects - Science, Geography, History, Computing, Art, DT, Music, PSHE and RE.
- In KS2, class teachers will also set a 30-minute PE activity, as well as another 30-minute activity linked to mindfulness, self-esteem, wellbeing, etc.

Providing Feedback:

Feedback takes place in many forms in school, for example teachers often give 1-1 verbal feedback to individual children, group/whole class verbal feedback during lessons, as well as the more traditional written feedback.

During remote learning, feedback will look slightly different. Some of the strategies used will include:

- Whole class feedback at the start of the next lesson (via slides or voice notes)
- Individual feedback on work - verbal and written
- Grades against Success Criteria

Teachers will provide individual, personalised feedback to children on one of their lessons each day. This may involve making improvements. The other lessons will still receive feedback, however this will be in other forms, eg. whole class feedback the next day or a grade.

Online Safety:

Please be mindful of online safety when your child is accessing the internet. If children are undertaking any research online, then we recommend the following search engines as they limit advertising and have higher filter settings appropriate to primary age children:

www.researchify.co.uk
www.kiddle.co



Useful Information:

We have created a Parent Guide for you, which we hope is useful. This includes step-by-step instructions on the following:

- How to log into Google Classroom
- Where to find the Daily Register form
- How to find your class work
- How to submit work
- Examples of feedback

There are also plenty of resources online to help with Google Classroom, we recommend:

[Parents' Guide to Google Classroom](#)

[Guide for Parents and Students](#)

Year R Example Daily Timetable:

Time	Activity	Ideas
Before 9am	Wake Up	Eat breakfast, make your bed, get dressed, etc.
9 - 9.30am	Daily Physical Activity	eg. Joe Wicks, Super movers, iMoves, Jump Start Jonny, Go Noodle, Cosmic Yoga, 10 Minute Shake-Up (links on the school website)
9.30 - 10am	Academic Time	Phonics Activity set within 'Classwork'
10 - 11.30am	Busy Time	Playtime - construct something, draw, paint, role play etc. All of this is learning 😊
11.30 - 12pm	Academic Time	Maths Activity set within 'Classwork'
12 - 1pm	Lunchtime	
1 - 1.30pm	Academic Time	Final Activity set within 'Classwork'
1.30 - 2.30pm	Busy Time	Playtime - construct something, draw, paint, role play etc. All of this is learning 😊
2.30 - 3.15pm	Afternoon Fresh Air	Get outside - family walk, play a game, ride your bike, etc.

Each day you also have the opportunity to join the Daily Meeting using Google Meet. All joining instructions and timings will be shared under the 'Classwork' tab on Google Classroom each day.



Years 1-6 Example Daily Timetable:

Time	Activity	Ideas
Before 9am	Wake Up	Eat breakfast, make your bed, get dressed, etc.
9 - 9.30am	Daily Physical Activity	eg. Joe Wicks, Super movers, iMoves, Jump Start Jonny, Go Noodle, Cosmic Yoga, 10 Minute Shake-Up (links on the school website)
9.30 - 9.45am	Registration	Log-in to Google Classroom and complete the Daily Register form on the Stream
9.45 - 10.45am	Academic Time	Phonics/Grammar/Spelling & English Lesson set within 'Classwork'
10.45 - 11am	Morning Break	
11 - 12pm	Academic Time	Maths Lesson set within 'Classwork'
12 - 1pm	Lunchtime	
1 - 1.30pm	Quiet Time	Reading, Spellings and Times Tables Practise, or puzzles, colouring, Sudoku, etc.
1.30 - 2.30pm	Academic Time	Foundation Subject Lesson set within 'Classwork'
2.30 - 3.15pm	Afternoon Fresh Air	Get outside - family walk, play a game, ride your bike, etc.

Each day you also have the opportunity to join the Daily Meeting using Google Meet. All joining instructions and timings will be shared under the 'Classwork' tab on Google Classroom each day.



Additional Information:

Licensed Resources

There are several online resources that, as a school, we currently subscribe to. If you are looking for further ideas then we would recommend that the children access these. All login details can be found in your child's Reading Record (YR/KS1) or Weekly Diary (KS2).

Purple Mash	www.purplemash.com/sch/manorcroft	Years R-6
My Maths	www.mymaths.co.uk	Years 1-6
Times Table Rock Stars	www.trockstars.com	Years 2-6

School Website

We have created a section on our school website to support you with remote education. Here you will find further information and help guides as well as links to lots of great online resources and ideas for non-screen activities: [Learning / Remote Education](#)

Supporting Curriculum Information

If you would like further information about the current curriculum for your child, then please see the school website: [Learning / Curriculum](#)

From here you can access the following:

- End of year expectations for [English](#), [Maths](#) & [Science](#) - these overviews give you lots of ideas for additional age-related topics to practise at home.
- The [Long Term Overviews](#), [Knowledge Organisers](#) and [Book Lists](#) for each year group, linked to all the cross-curricular projects. These resources are a fantastic way of engaging in all the different projects.
- The [Home Learning](#) activities are available for each project (copies have also been stuck into the children's books) - we suggest that you ask the children to complete as many as they can.

A Final Message:

We understand that once again this is a difficult time for families. Please do not let the remote learning become a source of unnecessary stress and anxiety. Do not worry about whether your child is 'falling behind' - everyone is in the same boat. All anyone can do is try their best. Once children return to school, the staff team will pick up face-to-face teaching and work their magic!

Your child's mental health and well-being is paramount, please keep this in mind. All staff at school are working every day, either remotely, or on site, and we are here to support you.