



Remote Education - Code of Conduct

This Code of Conduct outlines what we expect of pupils and parents/carers during remote learning. Much of this echoes our expectations of pupils in face to face lessons when in school, and all of it is designed to help pupils gain the most benefit from remote learning. We ask that all parents/carers read the following information and share the expectations with their children.

During remote learning, we expect **pupils** to:

1. Check Google Classroom daily to keep track of their remote learning
2. Work hard and try their best in all that they do
3. Complete the work set and submit their work to their teacher on time

While taking part in live sessions, such as a Google Meet, we expect **pupils** to:

- Be punctual
- Be dressed appropriately (no requirement to wear school uniform)
- Attend the call from a 'shared' setting rather than a private setting, eg. not from a bedroom
- Be sitting in a well-organised work-space that promotes good posture, rather than lounging on a sofa
- Sit in a quiet area so that they hear the audio clearly
- Choose a suitable background eg. a plain wall or a computer generated blurred background
- Mute audio when joining a call
- Unmute the microphone when asked to by a teacher
- Ensure the video function is not switched off, unless requested by a teacher
- Only take part in video calls if an adult is aware
- Raise their hand by pressing the hand icon if they would like to answer a question
- Have the right resources available eg. pen and paper
- Behave as they would in class (eg. not eating)

During remote learning, we expect **parents/carers** to:

- Ensure that their child's login details are kept secure
- Check Google Classroom regularly to keep track of remote learning
- Support their child with remote learning eg. check that they understand the task set and provide help and support if required, discuss their work after they have completed it, etc.
- Know when their child is joining live sessions
- Monitor their child's internet use and ensure they are using technology safely
- Check online protection systems to ensure that their child's time online is as safe as possible
- Ensure that their child has a suitable amount of time away from the screen during the day
- Inform the school/your child's class teacher of any barriers they may be facing